

**Community English Program (CEP)**  
Teacher's College, Columbia University

Level: Advanced Studies  
Fall 2014

**Class Website:** <http://cepasfall2014.weebly.com>  
**Class Blog:** <http://cepfall2014.blogspot.com/>  
**Google Voice:** 917-780-2236

<b>Instructors:</b>	<b>Class Times:</b>
Carolyn Dunn    cbd2123@tc.columbia.edu	7:00pm – 9:00pm Mon & Wed
Amanda Meier    amm2397@tc.columbia.edu	7:10pm – 9:10pm Thurs
	<b>Classrooms:</b>
	HM 138 Mon & Thurs
	HM 424 Wed

**CEP Office Information:**  
Phone: 212-678-3097      Mon, Wed, Thu 9:00am – 7:00pm  
46E Horace Mann Hall    Tue, Fri 10:00am – 4:00pm

**About the CEP**

The Community Language Program (CLP) is a unique and integral part of the TESOL and Applied Linguistics Programs at Teachers College, Columbia University. It provides English as a second language and foreign language instruction to adult learners of diverse nationalities and backgrounds. In addition, the CLP serves as an on-site language education lab in which TESOL and Applied Linguistics faculty and students enrolled in the programs teach the courses and use the CLP as a setting for empirical inquiry. Here at Teachers College we believe that observation and classroom research are the best way to learn about how we teach and gain insights into how teaching might take place. Thus, we encourage observation and classroom research and want people to use it as a tool for learning. Ongoing assessment and program evaluation allow us to make the CLP a better program.

**About This Class**

Advanced Studies is an integrated skills course that helps students improve their English speaking, listening, reading, and writing skills through individual and group activities. Students will improve their overall English language skills by participating in a wide variety of communicative activities, group and pair work, online discussions and blog posts, writing workshops, as well as oral presentations that will combine the four skills. Students will increase their oral fluency, improve reading and writing strategies, and increase vocabulary and familiarity with English grammar through use of authentic texts, videos, audio and other materials. Students will compile an electronic portfolio showcasing their progress and work throughout the course.

**Course Objectives**

Students will be able to...

1. Improve speaking, listening, reading, and writing skills through individual, pair, and group activities.
2. Expand vocabulary by utilizing authentic reading and listening materials.
3. Apply new language learning strategies and grammar forms in meaningful, communicative tasks.
4. Develop oral and written communication skills applicable to their work and lives.

**Important Dates**

September 22	First day of class
September 26	Last day for refunds and transfers
October 2	Unit Quiz 1
October 16	Unit Quiz 2
October 30	Unit Quiz 3
November 24, 26, & 27	Thanksgiving Break (No classes)
December 3	Final Exam & Presentations
December 4	Last day of class

**Textbook**

This course does not have a traditional textbook. Instead, we will select a novel as a class and use the language and content from the novel to build our course content. Additionally, the instructors will provide supplemental reading and viewing materials throughout the course.

## **Program Policies:**

### *Attendance*

It is CEP policy that students who miss 5 or more classes, or are late for 10 or more classes, will fail the course. If you know you must miss a class beforehand, please email the instructors in advance.

### *Students with Disabilities*

The College will make reasonable accommodations for persons with documented disabilities. Students are encouraged to contact the Office of Access and Services for Individuals with Disabilities (OASID) for information about registering with the office. You can reach OASID by email at [osasid@tc.columbia.edu](mailto:osasid@tc.columbia.edu), stop by 163 Thorndike Hall or call 212-678-3689. Services are available only to students who are registered and submit appropriate documentation. As your instructor, I am happy to discuss specific needs with you as well.

### *Religious Holidays*

It is the policy of Teachers College to respect its members' observance of their major religious holidays. Students should notify instructors at the beginning of the semester about their wishes to observe holidays on days when class sessions are scheduled. Where academic scheduling conflicts prove unavoidable, no student will be penalized for absence due to religious reasons, and alternative means will be sought for satisfying the academic requirements involved. If a suitable arrangement cannot be worked out between the student and the instructor, students and instructors should consult the Program Director. If an additional appeal is needed, it may be taken to the Provost.

Course Schedule		
Week 1	Sep 22	Introduction
	Sep 24	Unit 1 Lesson 1
	Sep 25	Unit 1 Lesson 2
Week 2	Sep 29	Unit 1 Lesson 3
	Oct 1	Unit 1 Lesson 4
	Oct 2	Unit 1 Quiz
Week 3	Oct 6	Unit 2 Lesson 1
	Oct 8	Unit 2 Lesson 2
	Oct 9	Unit 2 Lesson 3
Week 4	Oct 13	Unit 2 Lesson 4
	Oct 15	Unit 2 Review
	Oct 16	Unit 2 Quiz
Week 5	Oct 20	Unit 3 Lesson 1
	Oct 22	Unit 3 Lesson 2
	Oct 23	Unit 3 Lesson 3
Week 6	Oct 27	Unit 3 Lesson 4
	Oct 29	Unit 3 Review
	Oct 30	Unit 3 Quiz
Week 7	Nov 3	Unit 4 Lesson 1
	Nov 5	Unit 4 Lesson 2
	Nov 6	Unit 4 Lesson 3
Week 8	Nov 10	Unit 4 Lesson 4
	Nov 12	Unit 4 Lesson 5
	Nov 13	Unit 4 Review
Week 9	Nov 17	Oral Presentation & e-Portfolio Workshops
	Nov 19	
	Nov 20	
Week 10	Nov 24	Thanksgiving Break! (No classes)
	Nov 26	
	Nov 27	
Week 11	Dec 1	Units 1-4 Review
	Dec 3	Final Exam
	Dec 4	Oral Presentations

Grading	
Class Attendance and Participation	10%
Homework Assignments & Blog Posts	10%
E-Portfolio	5%
3 Unit Quizzes (15% each)	45%
Final Exam & Oral Presentation	30%

Grading Scale	
A+	97-100%
A	94-96%
A-	90-93%
B+	87-89%
B	84-86%
B-	80-83%
C+	77-79%
C	73-76%
C-	70-72%
Fail/Repeat	69 and below

\*The content of each unit will be determined by the class' choice of novel during Week 1.

\*\*This schedule may change!