

ENGLISH LANGUAGE INSTITUTE
The City College of New York

Course: Advanced English for International Students
Course Dates: March 23, 2016 to May 3, 2016
Class Hours: Monday to Thursday, 9:30am - 2:00pm
Classroom: NAC Building, Room 4/206

Instructor: Amanda Meier **Email:** meier.amanda@gmail.com
Office Hours: By appointment **Phone:** 303-902-4549 (Emergencies only please)

Course Description and Goals:

This course is a 5-week intensive, skill-oriented program of study designed to prepare international students for the demands of studying in an American university. This course is one part of a 15-week program of study.

The course will cover an extensive range of skills:

- listening to lectures
- reading critically
- note-taking strategies
- annotating a text
- paraphrasing and summarizing a text
- test-taking strategies
- improving control of grammar and sentence structure
- group collaboration
- writing for academic purposes
- developing proficiency in oral communication (formal and informal)

The instructor will assess student needs and interests and work with students to choose topics accordingly. Potential topics may include academic subjects (i.e. marketing, human resources, psychology, sciences), American culture, and current events. Students are encouraged to actively participate in the selection of materials.

Course Grades:

To pass the course, students must attend class regularly, participate actively, complete all assignments, and demonstrate their proficiency in all of the skill areas covered.

Grades for this course will be based on a standard university letter grade system:

A = 90-100% Excellent
 B = 80-89% Good
 C 70-79% Fair
 D = 60-69% Poor
 F = below 50% Failing

The instructor will provide scoring guidelines and rubrics for individual assignments as necessary.

Course Requirements:

I.	Participation	15%
II.	Homework	20%
III.	Quizzes	5%
IV.	Presentations & Debates	10%
V.	E-Portfolio	50%

Important Dates:

March 23	First day of class
April 13	ELI Day
April 19	Field Trip (TBD)
April 25-April 28	No class (CCNY Spring Break)
May 3	Last day of spring classes

Weekly Schedule:

*This may change depending on student needs.

	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>
<i>9:00 to 11:30 am</i>	Speaking & Listening	Reading & Writing	Speaking & Listening	Reading & Writing
<i>11:30 am to 12:15 pm</i>	Lunch	Lunch	Lunch	Lunch
<i>12:15 pm to 2:00 pm</i>	Computer Lab	Reading & Writing	CUNY CAT Prep	CUNY CAT Prep

Textbooks:

There is not a traditional textbook for this course. However, you will be required to buy a reading book of your choice. The teacher will give you more information about this in class.

TOEFL Waiver

Students who wish to apply to a City College degree program may receive a TOEFL waiver if they pass this course with a B (80%) or higher.

CUNY Assessment Test (CAT)

International students who apply to CUNY colleges, including City College, must take the CUNY CAT, which is a test that measures college math, reading, and writing ability. (Exception: students who took and passed the SAT do not have to take the CUNY CAT). Ask your instructor about testing dates and test preparation.

Technology Requirements:

Students will be expected to regularly use email, Microsoft Word, and various websites such as YouTube, the New York Times, and Weebly to complete assignments. Students will also be required to create a Schoology account to access course materials and assignments.

This class will utilize the college computer lab at least 2 hours per week. In addition, you may be asked to bring your computer to class. If you would like to borrow a computer from the ELI office, please tell the teacher.

To access course materials go to www.schoology.com. Select "Sign Up" then select "Student" and enter our course access code: **379XX-2K4WW**

Attendance Policy:

Full attendance is crucial to your success and an important part of your academic experience. However, the instructor understands that different extenuating circumstances may arise. *Please notify your instructor if you will be absent for a class.*

Attending class and participating actively is a large part of your weekly participation grade. Each class per week counts for 25% of your weekly participation grade. Missing a class will automatically reduce your weekly participation grade by 25%.

Homework Policy:

Late homework submissions will receive a reduced grade. For each day an assignment is late, the total possible score will be reduced one letter grade.

Make-Up Policy:

If you are going to miss a quiz or presentation, *please tell the instructor beforehand*. You may be allowed to make-up the quiz or presentation. Make-ups may receive a reduced grade. Make-ups will not be allowed without prior instructor approval.