

Syllabus

GOALS

Students will be able to comprehend and use practical, everyday English vocabulary in speech. They will be able to understand, think critically about, and discuss a few differences between Chinese and English-speaking cultures. They will find and use effective ways to study English outside the classroom on their own. They will make friends and colleagues with their classmates.

CONTACT

Instructor: Amanda Meier

Email: AmandaUSTB@yahoo.com

Office: Room 215, School of Foreign Studies (外语楼)

Office Hours: Tuesdays 15:00 – 16:00 or by appointment, please email or speak with me after class.

Course Website: www.USTBEnglish.wikispaces.com

SCHEDULE

This class meets every Tuesday and Thursday from 7:00pm to 8:35pm in Yifu building, room 707.

Class	Date	Topics	Assignments Due
1	3/6	<i>No class – to be rescheduled (English songs)</i>	
2	3/8	Introduction and Expectations, Bingo, Goals	
3	3/13	How to Give a Good Presentation	Presentation Sign-Up
4	3/15	<i>Business English</i> Chapter 1: Staff Development and Training	Preview chapter 1
5	3/20	<i>Business English</i> Chapter 2: Job Descriptions & Job Satisfaction	Preview chapter 2 Dream Job Questionnaire
6	3/22	<i>Business English</i> Chapter 4: Telephone Skills and Resumes	Preview Chapter 4
7	3/27	<i>Business English</i> Resumes and How to Interview	Optional: Draft resume
8	3/29	<i>Business English</i> Resumes and Interviewing <i>English Corner</i>	Optional: Final resume
9	4/3	<i>English Film</i> – “Sleepless in Seattle”	Preview movie summary and vocabulary
10	4/5	<i>English Film</i> Class Discussion: “Sleepless in Seattle”	Prepare for discussion
11	4/10	<i>Business English</i> Chapter 5: Promotional Activities and Branding	Preview Chapter 5
12	4/12	<i>Business English</i> Chapter 5: Promotional Activities and Branding	Group Ad Campaign Presentations
13	4/17	<i>Comparative Cultures</i> - Western vs. Eastern Education Systems	Article: “Liberal Applications”

14	4/19	<i>Comparative Cultures</i> - Western vs. Eastern Food Etiquette	
15	4/24	<i>Environmental Issues</i>	Preview vocabulary worksheet Class Evaluation
16	4/26	<i>Environmental Issues</i> Debate	Prepare for debate
17	5/1	<i>Business English</i> Chapter 8: Establishing Relationships and Negotiating	Preview chapter 8 NO CLASS! May Day Holiday!
18	5/3	<i>Business English</i> Chapter 8: Establishing Relationships and Negotiating	
19	5/8	<i>Western Political Systems</i>	Preview vocabulary worksheet
20	5/10	<i>American 2012 Presidential Election</i> Debate	Prepare for debate
21	5/15	<i>Business English</i> Chapter 9: Going it Alone	Preview chapter 9
22	5/17	<i>Business English</i> Chapter 12: Presenting Your Business Idea	Preview Chapter 12
23	5/22	<i>Business English</i> Chapter 12: Presenting Your Business Idea	Group Business Presentations
24	5/24	<i>English Slang and Idioms</i>	
25	5/29	<i>English Television – “The Office”</i>	Preview vocabulary worksheet
26	5/31	<i>Class Party & English Corner</i>	Class Evaluation

CLASS RULES

1. Please respect yourself, your classmates, and your teacher.
2. If you don't understand, ask!
3. Come to class and be on time. Frequent tardiness and absence will not help you improve your spoken English!
4. Be ready to participate; this includes previewing and reviewing vocabulary and materials.
7. Silence your cell phones.